

ENGAGE Constitution

ARTICLE I. NAME

Section 1. The name of this organization shall be:

“Educating a New Generation to Advance Global Engagement (ENGAGE)”

ARTICLE II. PURPOSE

Section 1. The purpose of the organization:

The organization is organized exclusively for charitable and educational purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE III. MEMBERSHIP AND DUES

Section 1. Membership in this organization shall be open to all Clemson University students and faculty, and free from any restriction based on age, color, disability, gender, national origin, race, religion, sexual orientation or veteran’s status.

Section 2. Membership is based on a per-semester volunteer basis and will not require membership dues. Students who participate in site trips may be asked to help cover their own expenses.

ARTICLE IV. DIRECTORS

Section 1. Positions include the Program Director, Assistant Program Director, Operations Director, Program Advancement Director, Financial Development Director, Scribe and Project Managers for each project group.

Section 2. **Duties and Powers:**

- a. The duties of the Program Director shall be to preside at all meetings, to call special meetings, and to communicate with advisors and outside representatives.
- b. The duties of the Assistant Program Director and the Operations Director shall be to lead a team in facilitating organizational marketing and branding, maintaining the website and social media, planning trips and events, and assisting the Program Director.
- c. The duties of the Program Advancement Director shall be to facilitate connections with industry professionals and academic faculty, work with the Program Director to explore potential areas for organizational expansion, and utilize management expertise to further classroom professionalism.
- d. The duties of the Financial Development Director shall be to maintain organizational bank accounts, apply for grants and funding, and insure reimbursements of department and faculty expenditures on the organization’s behalf.

- e. The duties of the Project Managers shall be to keep their team on track throughout the semester by setting and keeping to team goals, leading team meetings, facilitating connections with relevant parties outside of ENGAGE, and maintaining constant communication with directors and other Project Managers.
- f. The duties of Scribe shall be to maintain an active Social Media and take minutes at executive meetings and post them for all members of the organization to access.

Section 3. Election of Directors:

- a. Directors shall be elected at the end of each academic year to hold their position for the following year, beginning at the first class session of the fall semester.
- b. Directors must be in good standing with the organization and have previously held a management position in the organization.
- c. Directors must be full-time students in good standing with the university. Program Directors must have a minimum 3.0 GPA to be nominated for election.
- d. Members of the organization shall send nominations for future candidates to the faculty advisor. Nominations for qualified candidates shall be accepted or declined by those nominated.
- e. Voting shall be done on the Program Director position first, then the Operations Director, and finally the Financial Development Director. Candidates nominated for multiple positions may continue to run as long as they have not been previously elected.
- f. The Program Advancement Director position shall be assumed by a previous Program Director as long as they are a student (undergraduate or graduate status) in good standing with the university. If the previous Program Director is not a returning student, the position will be open for the previous Assistant Program Director to assume, and then the Financial Development Director. If all previous elected executive positions are not able or willing to take on the Program Advancement Director role, the position will be put up to a vote of qualified candidates.
- g. Voting shall be done by secret ballot in an instant-runoff vote (or ranked vote). A fifty percent or greater majority is necessary for election.
- h. If an office is left vacant, the remaining officers shall appoint someone to fill the vacancy until the next election.
- i. Organizational members may not hold more than one position – executive, project management, or group member – at a time.
- j. Project Managers shall be elected by each project team at the start of each semester.

ARTICLE V. ADVISOR

Section 1. The advisor shall be voted on by the executive board if an advisor change is needed.

Section 2. The advisor must be a full-time university employee.

ARTICLE VI. MEETINGS

Section 1. ENGAGE shall meet as an organization once a week, during regular class time per the university academic calendar, and whenever deemed appropriate by the director(s).

ARTICLE VII. QUORUM

Section 1. Three-fifths of the membership of this organization shall constitute a quorum to transact business and hold officer election. This quorum can be met over multiple pre-arranged meeting times. The Program Director and one other member of the Executive Council must attend both meetings.

ARTICLE VIII. AMENDMENTS

Section 1. Proposed amendments to the organizational constitution shall be submitted in writing to the Program Director(s) and voted on via secret ballot in the next regular meeting(s) of all students.

Section 2. This constitution may be amended by a two-thirds majority vote of members present over the pre-arranged meeting times. Each member is permitted one total vote even if they attend multiple meetings.

ARTICLE IX. RATIFICATION

Section 1. A two-thirds majority of those present at the first meeting of the newly formed organization will be necessary to ratify this constitution. All adjustments and amendments will be approved through a vote at the first organizational meeting of each semester.

NON-DISCRIMINATION CLAUSE:

Section 1. Membership in this organization shall be open to all Clemson University students and faculty, free from any restriction based on race, color, religion, sex, sexual orientation, gender, national origin, age, disability, or veteran's status.

STUDENT CONDUCT CLAUSE:

Section 1. Students shall conduct themselves in a professional and respectful manner towards their peers, superiors, faculty advisors, and industry professionals.

Section 2. Harassing conduct may include offensive jokes, slurs, name calling, physical assaults or threats, intimidation, ridicule, insults, offensive pictures, or any unwelcome verbal or physical behavior based on race, color, religion, sex, gender or gender identity, nationality, age, or disability and is strictly prohibited.

Section 3. Sexual harassment, which includes sexual violence and any other forms of nonconsensual sexual misconduct, is strictly prohibited.

LIMATATIONS ON FINANCIAL ACTIONS CLAUSE:

Section 1. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, -4- Form 1023-EZ Instructions Page 5 of 23 Fileid: ... /11023EZ/201801/A/XML/Cycle06/source 14:20 - 26-Dec-2017 The type and rule above prints on all proofs including departmental reproduction proofs. MUST be removed before printing. officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes described in section 501(c)(3). No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

DISSOLUTIONS CLAUSE:

Section 1. Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.